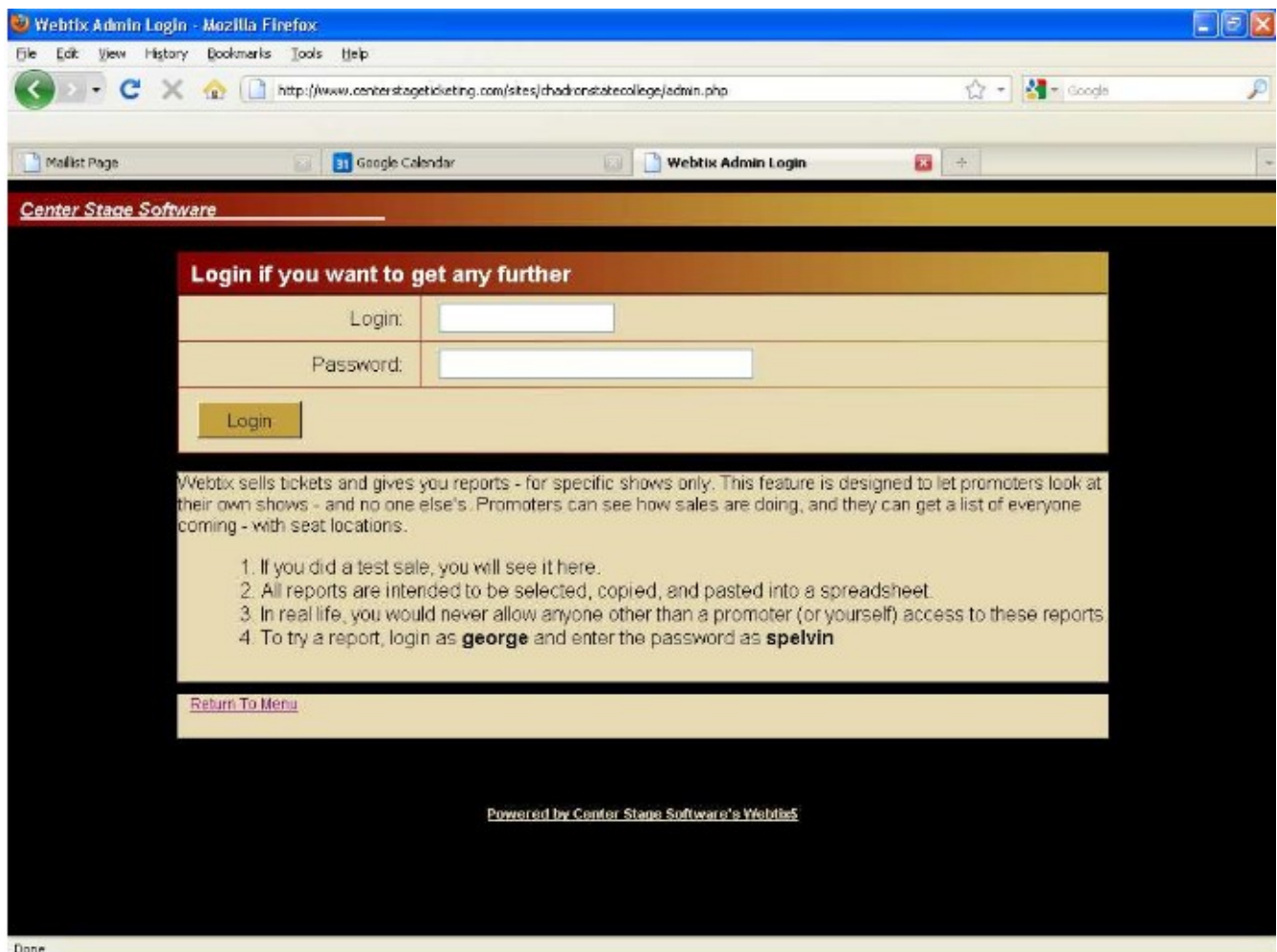


How to add shows into Webtix

This is pretty straight forward: Just read the screen and add the login and password as instructed. See screen shot below:

Once you have put in the login and password (george and spelvin, respectively), you will see another screen pop up (see second screen shot below) which will allow you to change your login and password. You will then be able to see how to add in your shows, etc.

A screenshot of a Mozilla Firefox browser window displaying the 'Webtix Admin Login' page. The browser's address bar shows the URL 'http://www.centerstagekickticking.com/sites/chadronstatecollege/admin.php'. The page has a dark background with a yellow header bar containing the 'Center Stage Software' logo. Below the header is a yellow box with the title 'Login if you want to get any further'. This box contains two input fields: 'Login:' and 'Password:'. Below these fields is a yellow 'Login' button. Underneath the login box is a paragraph of text explaining the reports feature, followed by a numbered list of instructions. At the bottom of the page, there is a 'Return To Menu' link and a footer that reads 'Powered by Center Stage Software's Webtix5'. The browser's status bar at the bottom shows 'Done'.

Webtix Admin Start - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.centerstagekickboxing.com/sites/chadronstatecollege/admin.php

Mallist Page Google Calendar Webtix Admin Start

Center Stage Software

Welcome george to Webtix

- [Logout](#)
- [Change Your Password](#)
- [Test Installation](#)

Webtix Reports

- [Report for the run of a show](#)
- [Report for a single performance](#)
- [Will-Call Report for a single performance](#)
- [All sales for your domain](#)
- [Daily sales reports for your domain](#)
- [Performance Summary Report](#)
- [Schedule a report to be sent via email](#)

Webtix Promoter Interface - Setup/Edit Shows and Performances

- [Add a new show](#)
- [Edit an existing show](#)
- [Get a schedule of all your shows](#)
- [Show information and quick-links for domain](#)

Webtix Users Interface - Add/Edit/Delete Admin Users

- [Add a new user](#)
- [Find a user to view/edit/delete](#)

[Return To Menu](#)

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